



Mayflower High School

ADMISSIONS

2024-2025

(Reviewed Annually)

DOCUMENT CONTROL SHEET

Policy	Amendment	Staff Member	Committee/Date	FGB Approved:	Review due:
Admissions 2022-23	Point 5 added to Over-subscription Criteria	Janet Williams, Headteacher Jonathan Rowlands, Deputy Headteacher	Curriculum Committee 23 November 2020	7 December 2020	March 2022
Admissions 2023-24	As tracked changes	Janet Williams, Headteacher Jonathan Rowlands, Deputy Headteacher	Curriculum Committee 18 January 2021	22 March 2021	March 2022
Admissions 2024-2025	As tracked changes	Interim Headteacher Acting Deputy Headteacher	Curriculum Committee 16 January 2023	Chairs Action Feb 2023	October 2023

MAYFLOWER HIGH SCHOOL

DETERMINED ADMISSION ARRANGEMENTS 2024-2025

Application procedure and timetable

Parents who wish their child(ren) to attend Mayflower High School must apply in accordance with the co-ordinated admissions arrangements operated by their child's home LA. Details of the co-ordinated admissions scheme agreed by Essex secondary schools for the academic year 2024/25 are set out in the Secondary Education in Essex booklet. The admissions policy of Mayflower High School will be applied in accordance with the co-ordinated arrangements set out in the booklet, which is published by Essex County Council.

The statutory national closing date for applications is 31 October 2023. Applications should be made using the Common Application Form supplied by the child's home LA. For children resident in Essex, this is contained in the Secondary Education in Essex booklet. Alternatively, parents can apply using their home LA's online application system. Parents should name the school as one of their preferences on their application form. The LA will notify parents of the offer of a place on 1 March 2024. The LA will maintain the waiting list until the start of the Autumn Term. After the start of the Autumn Term the waiting list will be held at Mayflower High School and the in-year application procedures will apply.

Policy and Numbers

Students will be admitted at age 11 without reference to ability or aptitude. The number of intended admissions for the year commencing 1 September 2024 will be 270.

Over-subscription criteria

There is no guarantee of a place in the school. In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children (LAC), Previously Looked After Children (PLAC) and Children Previously Looked after from outside England (IPLAC);
2. Children living in the priority admission area with a sibling attending the school;
3. Other children living in the priority admission area;
4. Children living outside the priority admission area with a sibling attending the school;
5. Children of staff employed by the school:
 - where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Remaining applications.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

Definitions and additional information

A map of the defined priority admission area is available on request from the school.

The straight line distances are calculated by the Local Authority as defined in the Secondary Education in Essex booklet, by use of a Geographical Information System which accurately measures the distance from the home address to the school.

Children with an Educational Health Care Plan which name the school are required to be admitted.

The definition of a 'sibling' is that published by Essex LA in the Secondary Education in Essex booklet.

Applications received after the closing date will be regarded as 'late' and treated according to the detailed LA's scheme for co-ordination of admission arrangements.

All refused applicants have a statutory right of appeal to an independent appeal panel. Information about how to appeal will be supplied with the refusal letter.

In accordance with the agreed co-ordinated admissions scheme a waiting list will be maintained by Essex LA until the end of the last week of the Autumn Term 2024. The school will then hold the waiting list until the end of the Autumn Term.

Admission to the Sixth Form

Admission to the sixth form is available for all existing students, and up to 60 students to Year 12 who have not previously attended the school. All applicants must meet the minimum entry requirements for their chosen course of study. In addition, students must meet specific subject requirements. Full details are published in the Sixth Form Prospectus available from the school. In the event of oversubscription, applications will be prioritised in accordance with the above admissions policy.

In-Year Applications

All in year applications must be completed on the Mayflower High School admissions form, which can be located on our website or via the school, and submitted directly to Mayflower High School. These are then managed by the Admissions Officer using the over-subscription criteria.